

**McLean Youth Soccer
Board of Directors Meeting Minutes
September 11, 2018**

Members present:

Kirk Robertson
Laura Mattis
Susan Mrachek
Brian Luwis
Bryan Judd
Whitney Bergendahl
Michael Kunz
Michelle Reing

Members present via teleconference:

Michael Dalakis

Members not present:

James Socas

Staff Present:

Louise Waxler, Executive Director
Keith Tabatznik, Director of Soccer
Haytham Mansur, Recreation Program Director
Kelly Key, Director of Finance
Marcia Sikes, Assistant Administrator

Meeting convened at 7:03 pm by Chair Kirk Robertson.

Motion: To Approve the June 28, 2018 Board Meeting Minutes. Motion approved.

Director of Soccer Report-Keith Tabatznik

Highlights of report discussed:

- Fall Coaches Meeting-Held August 16, 2018. The main message of the meeting was regarding improving communication with players, families, other coaches and leadership. The club has a fair number of new coaches and they have done training sessions in preparation for the season.
- Summer Camps-This summer was very successful. The club held its first ECNL Boys camp and had a better turnout than was expected. Celtic and Coerver had great numbers. Celtic had great coaching.
- CCL-The league has changed names for "branding" purposes. CCLI is now CCL Premiership and CCLII is now called CCL Championship. This helps take the stigma away from being called #2. MYS has 3 older teams filling in for clubs who could not field certain teams in Premiership.
- Barcelona Trip-MYS is grouping with DCST and Potomac to provide a Coaching Education Tour in February. Four MYS coaches are interested thus far and can get more info through a scheduled webinar with WorldStrides. The trip price is \$2300 including hotel, transportation and breakfast each day. A discussion on the possibility of the club helping coaches with aid to attend followed and that will be explored.

- Leagues/Programs-Rec opening day was a great success. CCL teams had their best ever opening games vs Arlington. ECNL Boys first weekend of games cancelled due to the NC team not being able to travel during the hurricane. A discussion regarding player development and “moving up” followed. The travel committee will follow up with discussion and plans/policy to better and make more consistent player feedback across all ages/teams from all coaches during the season and during and after tryouts.

Executive Director Report-Louise Waxler

Highlights of the report that were discussed:

- Recreation-Haytham Mansur new Recreation Director. The Recreation Opening day event was a success with Leidos providing free ice cream to the players. Registration is up from last year; members often wait until the last minute to register for the fall despite advertising the early registration rate. The August 1st deadline comes from SFL needing to know numbers of teams as there are many clubs/fields/schedules involved. U5s are at capacity but we were able to accommodate many players of all ages who registered late. TOPSoccer numbers are low but MYS plans to keep the program; Haytham will coach. Outreach to local schools to spread the word will be explored.
- Travel-International trip of 07G to London in August a success. Players trained, went on tours/sightseeing, played 4 matches and attended a match. WorldStrides did a great job and our team was very competitive with the teams they played. The 03G traveled to Italy and had great experience as well. Travel numbers are up overall with 28 girls teams and 37 boys teams (including juniors).
- Programs-Camps were very successful with registration and revenue numbers up. Having high level camps (ECNL, Coerver) makes a difference.
- Fields-New fields installed at SH 2 and 3. Field 2 needs markings/lines fixed as smaller field markings sewn into middle of the bigger field. Some concern from referees/parents about the event fencing that is up around the field due to the construction/drainage around field. Louise will contact the county to discuss and resolve.
- Report wrapped up with Kirk congratulating Louise on her fundraising efforts contributing to 300% over expectations and overall growth of membership in rec, travel and camps being up.

Director of Finance/Budget FY19-Kelly Key and Bryan Judd

- Presented review of operating cash forecast-what do we actually have in accounts and estimate what revenue will be coming in and what expenses will be going out.
- Fields has its own account now and the club is using two banks for accounts in general.
- Potential reserve is at a good amount. We could see what our line of credit would be with Fulton Bank but the only need for that would be if we had a payroll issue but at present we have our highest cash balance due to registrations taking place the past few months. Summer is when the cash balance is the lowest in terms of yearly cycle.
- Fields development maintenance fund hasn't changed. There continues to be a lot of unknowns (ie Langley Forks progress) but will continue to plan for the future and can increase or decrease funding to this account as needed.
- A draft of Actuals included. Count Em Beans helping close out a FY for the first time. In May an uptick of revenue seen while numbers for July may change a little once all is reconciled in September. Credit Card fees charged to the club each time a member pays with card are better/lower now. The Budget and Actuals show good performance.
- Going forward will show a full year with projections/assumptions used to build budgets/plans to keep club finances on track. From the standpoint of population growth alone, registration should continue to increase. But if enrollment becomes flat the fee structure may need to change.

- Team Accounts had approximately 65% turn over with team treasurers from last year. There has been some confusion with teams not knowing if account moving with the team as age group changes and the answer is no, the account does not move. Will continue to work on the guidelines for volunteer treasurers. A benefit to having a team accounts in MYS name is for 501c3 status when fundraising takes place.

Recreation Director Report-Haytham Mansur

- Recreation Opening Day Festival-Great outreach to membership that day with an “intro to rec soccer” for the players and families to get them enthusiastic about starting and wanting to go to practices. The Leidos ice cream truck was a huge success. Plan to do another opening day festival for the Spring season.
- U8 (Non-Juniors) Inclusion in Rec Training-An initiative to make the transition for this age group less hectic. Give them more training to learn about referees and goal keeping, focusing on them separately from the other age groups with the cooperation of technical staff to introduce them to new things before they move up.
- All-Stars-Taking over the process for the U9 and U10 age groups providing tryouts, training and support during All-Star weekend. Idea is to offer 4 practices before and then extra support during. Will also assist with U11s and above by helping the coaches.
- TOPSoccer-With no one to volunteer to run this program, Haytham has decided to run it as it is a very important program the club wants to continue and to grow.
- Miscellaneous-Has communicated with numerous coaches helping them address any player, practice, etc., concerns. Plans to offer ongoing support to all rec coaches and to look into indoor options for some of the SFL teams. Haytham is working with staff and the board about ways to improve the rec program experience and to have more community outreach. He plans to be on the fields every Saturday and will arrange a few weekdays each month to get out to the fields and run sessions for age group coaches.

Miscellaneous

- Louise thanked the Board for approving the Recreation Director position as the Rec level program is so vital to the club and feels a void has been filled.
- Development for Rec program will be ongoing in terms of curriculum, goals and expectation for the players.

Having no further business, the meeting adjourned at 9:15 pm.

Minutes submitted by Marcia Sikes, MYS Assistant Administrator

Minutes approved by Laura Mattis, MYS Vice Chair