

**McLean Youth Soccer
Board of Directors Meeting Minutes
June 28, 2018**

Members in Attendance:

Michael Kunz
Susan Mrachek
Laura Mattis
Kirk Robertson
Bryan Judd
Michael Dalakis
Brian Luwis
Whitney Bergendahl
James Socas
Michele Reing

Staff Present:

Louise Waxler, Executive Director

Vice Chair, Laura Mattis called the Meeting to order at 7:09 pm.

A Motion was made to approve the May 22, 2018 Board meeting minutes. Michael Kunz requested to amend the minutes to reflect his presence by conference call. **Motion passed**

Introduction of new and current board members – Susan Mrachek and Michele Reing

Discussion:

- It was suggested that a protocol be developed for board orientation. A manual should be created for new Board Members to assist them with an overview of responsibilities associated with their role. Items for inclusion are MYS Mission and Vision statements Welcome letter; By-Laws; Conflict of Interest statement, as an example. The Executive Director will work with the designated board member(s) to create the document.
- Conflict of Interest statements are required to be completed annually by all Board members and management staff. The Vice Chair provides oversight of this process.

Agenda Item, Election of Officers-Laura Mattis

The goal was to elect committee chairs. Chairs will then have input on how to structure committees. Members can serve on more than one committee.

- Chair (Executive Committee position)-Kirk Robertson interested in this position and made a statement for this election.
- Vice Chair (Executive Committee position)-Laura Mattis interested in this position and made a statement for election.

- Treasurer (Executive Committee position)-Bryan Judd would like to continue after serving in the position for 2 years.
- Director of Travel Programs (Executive Committee position)-Brian Luwis interested and made statement for election.
- Director of Recreation Programs (Executive Committee position)-Susan Mrachek interested in this position and made statement for election
- Fields-TBD
- Development Committee – Laura Mattis will explore how to best use this position/committee to enhance communication and outreach efforts, expand community sponsorship support, strengthen member and community connections and engagement.

Congratulations were made to all new officers who will have the summer to get their committees organized and presented for approval at the September Board meeting.

Meeting adjourned at 8:30pm.

Minutes submitted by Louise Waxler, MYS Executive Director

Minutes approved by Laura Mattis, MYS Vice Chair