

**McLean Youth Soccer
Board of Directors Meeting Minutes
January 17, 2019**

Members present:

Kirk Robertson
Laura Mattis
Brian Luwis
Bryan Judd

Members present via teleconference:

Michael Dalakis
Michael Kunz
Michelle Reing

Members not present:

Susan Mrachek
Whitney Bergendahl
James Socas

Staff Present:

Keith Tabatznik, Director of Soccer
Marcia Sikes, Travel and Communications Administrator

Staff Present via teleconference:

Louise Waxler, Executive Director
Kelly Key, Director of Finance

Meeting convened at 7:07 pm by Chair Kirk Robertson.

Motion: To Approve the December 6, 2018 Board Meeting Minutes. Motion approved.

Director of Finance Report-Kelly Key

- Operating cash forecast - Difference shown with Fields accounts amount needing to be transferred.
- Actuals are through November with projections and budgets to the end of the year.
- Expenses - Reflect employee benefits, fields, league costs and supplies.
- Fields Fund - Positive variance. Spring 2019 funding will add estimate of 50K for spring recreation player fees.
- Initiatives - ECNL trip fees can now be paid with credit card through Fulton. In discussions with Stack Sports about alternatives to paying trip fees. Looking for ways to make it more seamless for people to pay by CC.
- Audit - This is our first year end audit and it is going well.
- Taxes FY2018 - Done and filed.
- Budget - Preliminary will be done in March and finalized in May.
- Financial Aid - This is a negative against revenue. Will add a line for gross and reduction so Board can always see and know the trend.

Director of Soccer Report-Keith Tabatznik

Highlights of report discussed:

- Celtic Academy - Position specific instruction/training videos/sessions have been shared with us and are now available to coaches. May be valuable to use some of these for Rec side coaches.
- ECNL Florida Showcase - Success on both sides with boys going 6-5-1 overall and U15s going 3-0 and girls 6-2-1 overall. A lot of college coaches in attendance.
- DA Info - Rumors that MLS will pull away from DA and that U13s will also be dropped. This would be good for use in terms of player retention.
- Travel Tryouts - Schedule is online for May tryouts. MYS moving to a 2-tryout format for less interruption to regularly scheduled team practices. ECNL/Green will have separate tryouts. Coaches will try to keep core teams together but still work with player development and movement when necessary. No official tryouts will be held for U19 age groups as those players can come to practices for more informal tryout.
- USC Convention - Ten MYS coaches attended in Chicago with an estimated 14K in total attendance. Nadir Moumen was presented with the Coach of the Year Award.

Executive Director Report-Louise Waxler

Highlights of the report that were discussed:

- Recreation/Programs - Spring registration is open. Summer camp brochures have been printed and mailed. Summer camp and Spring Break camp registrations open.
- Communications - Working on the website update with Stack Sports. The new layout will be done by the end of the month with a more simplified/user friendly format.
- Travel - Tryout schedule is up and a plan to communicate to membership is in progress.
- Fields - Fairfax County is willing to meet with MYS to discuss possibility of turf at the Holladay Field (MSY Field next to Spring Hill ES). Board will work on an action plan to move progress along. A new field near Tysons mall will be used by Vienna so more scheduling opportunities for MYS at Jones Branch field.
- Miscellaneous-
 1. The idea of MYS hosting a Recreation Tournament discussed.
 2. MYS has 1 year contract with Elite Tournaments for management of our tournaments. This year we added tournaments for the older age groups. More revenue for club and opportunities for our older teams.
 3. MYS has event cancellation policy to cover 100% of revenue (to cover team fee refunds and club fees) in case a tournament would need to be cancelled.
 4. VYSA will be increasing fees across the board. The club will explore the cost of insurance for recreation players. NCSL and CCL may both move to US Club Soccer.

Committee Reports

- Finance-Will have a report at March Board Meeting
- Travel-Working on reviewing and clarifying policies.
- Ethics/Policy/Outreach-Working on ethics forms. Policy for financial aid families with multiple players in club. Looking to add another person to this committee for fundraising/sponsorship.
- Nominating-Works well to have two board and two non-board members on committee for perspective. Will work on looking for people to run for the board and will announce on website. Susan, Whitney and Laura have been working with 3 non-board members who are recreation coaches and have relevant experience.

Miscellaneous

- Whistleblower Protection Policy-Amend to add that employee complaint submitted in writing to supervisor or Executive Director can also be given to Vice Chair of the Board by employee. Motion to approve made by Mike Dalakis and seconded by Bryan Judd. All in favor, motion passed and policy adopted.
- Government Furlough-Club will put out a statement in support of members who are affected by furlough of government employees/contractors. Offer to work with them on payments or fee issues.
- Outstanding Club Fees-Staff will work on more specific policy for collecting outstanding balances.

Having no further business, the meeting adjourned at 9:02 pm

**Minutes submitted by Marcia Sikes, MYS Travel and Communication Administrator
Minutes approved by Laura Mattis, MYS Vice Chair**